**Part – A**

**Data of the Institution**

*(data may be captured from IIQA)*

RAM KRISHANA COLLEGE, MADHUBANI

**1.** Name of the Institution

Dr. Shambhu Kumar Yadav

* Name of the Head of the institution

Principal

* Designation:

Yes

* Does the institution function from own campus:

+91-9431859046

* Phone no./Alternate phone no.:

+91-7992454619

* Mobile no.:

rkcollegemadhubani1940@gmail.com

* Registered e-mail:

bedrkcollegemadhubani@gmail.com

* Alternate e-mail :

R.K.College Road, Madhubani

* Address :

Madhubani

* City/Town :

Bihar

* State/UT :

847211

* Pin Code :

**2.** Institutional status:

* Affiliated / Constituent:

Co-education

Constituent Unit

* Type of Institution: Co-education/Men/Women

Urban

* Location : Rural/Semi-urban/Urban:
* Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing

Grants-in aid

(please specify)

* Name of the Affiliating University:

Lalit Narayan Mithila University, Darbhanga

Dr. Sayed Abul Afsah

* Name of the IQAC Co-ordinator :

+91-9835443600

+91-9431402034

+91-9835443600

* Phone no. :

Alternate phone no.

* Mobile:

rkcollegemadhubani1940@gmail.com

* IQAC e-mail address:

bedrkcollegemadhubani@gmail.com

* Alternate Email address:

www.rkclnmu.ac.in

**3.** Website address:

 Web-link of the AQAR: (Previous Academic Year):

<http://www.rkclnmu.ac.in/AQAR2015-16.doc>

[Yes](http://www.rkclnmu.ac.in/AQAR2014-15.doc) (Prepared by L.N.M.U. )

 **4.** Whether Academic Calendar prepared during the year? Yes/No.....,

www.lnmu.ac.in

if yes, whether it is uploaded in the Institutional website:

**5.** Accreditation Details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1st  | B++ | 80.65 | 2005 | 25 Oct. 2013 to Oct. 24 201821 Sept. 2005 to 20 Sept. 2010 |
| 2nd  | B | 2.13 | 2013 |  |
| 3rd  | Under Process |

6. Date of Establishment of IQAC: DD/MM/YYYY:

05/02/2005

7**.** Internal Quality Assurance System

|  |
| --- |
| 7.1Quality initiatives by IQAC during the year for promoting quality culture  |
| Item /Title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| 1. *Regular meeting of Internal Quality Assurance Cell (IQAC)*
2. *Feedback from all stakeholders collected, analysed and used for improvements*
3. *Academic Administrative Audit (AAA) conducted and its follow up action*
 | 2015-166th Aug. to 25th Sept. 201515th Dec. to 20th Dec.2015 | 152422 |
| ***Note: Some Quality Assurance initiatives of the institution are:******(Indicative list)***1. *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
2. *Academic Administrative Audit (AAA) conducted and its follow up action*
3. *Participation in NIRF*
4. *ISO Certification*
5. *NBA etc.*
6. *Any other Quality Audit*
 |

**8.** Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Institution/ Department/Faculty | Scheme | Funding agency | Year of award with duration | Amount |
| R.K.College Salary Fund | Salary of Emploee | Govt. of Bihar | 2015-16 | Rs. 6,64,61,389/- |

Yes

**9.** Whether composition of IQAC as per latest NAAC guidelines: Yes/No:

Yes

 \*upload latest notification of formation of IQAC -

03 Meeting**s**

**10.** No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. Yes/No -

No

 (Please upload, minutes of meetings and action taken report)

**11.** Whether IQAC received funding from any of the funding agency to support its

√

 Activities during the year? Yes No

 If yes, mention the amount: Year:

Nil

2015-16

**12.** Significant contributions made by IQAC during the current year (maximum five bullets)

*Academic Administrative Audit held by the initiative of IQAC*

 \*

Encouraged Faculty Members to take up major and minor research projects

 \*

 \*

Boost to digitization

 \*

Developed e-learning facilities

 \*

Implementation of suggestions by stake holders

 \*

**13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards

 Quality Enhancement and the outcome achieved by the end of the Academic year

|  |  |
| --- | --- |
| Plan of Action  | Achievements/Outcomes |
| 1. To develop language lab
 | 1. State of art language lab established in the college |
| 2. Renovation of boy’s hostel and Bank building  | 2. Both the work completed |
| 3. To develop the facility of Gymnasium | 3. State of art Gymnasium was developed |
| 4. Basket ball court, Concrete Cricket Pitch and Lawn Tennis Court were planned Gymnasium | 4. All the facilities developed |

No

**14.** Whether the AQAR was placed before statutory body? Yes /No:

 Name of the statutory body:                 Date of meeting(s):

**15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

 Assess the functioning?

**No** Yes

 **Yes/No:** Date:

 **16.** Whether institutional data submitted to AISHE: Yes/No:

2015-16

Yes

 Year: Date of Submission:

**17.** Does the Institution have Management Information System?

**No** Yes

 **Yes**       **No** -

 If yes, give a brief description and a list of modules currently operational.

**Part-B**

|  |
| --- |
| **Criterion I – Curricular Aspects**  |
| **1.1 Curriculum Planning and Implementation**  |
| 1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words  |
| Curriculums are designed by the affiliating University which is to be followed by the college. |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year  |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development |
| 01 | Health Care | One Year Diploma | Employment with Hospital & Different Private Nursing Home | Fully Job Skilled |
| **1.2 Academic Flexibility** |
| 1.2.1 New programmes/courses introduced during the Academic year |
| **Programme with Code** | **Date of Introduction** | **Course with Code** | **Date of Introduction** |
| **NA** | **NA** | **NA** | **NA** |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. |
| Name of Programmes adopting CBCS | **UG** | **PG** | Date of implementation of CBCS / Elective Course System | **UG** | **PG** |
| NA | **NA** | **NA** | NA | **NA** | **NA** |
| Already adopted (mention the year) |  |  |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year  |
|  | Certificate | Diploma Courses |
| No of Students | NA | Health Care – 50 Students |
| **1.3 Curriculum Enrichment** |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year |
| Value added courses | Date of introduction | Number of students enrolled |
| NA | NA | NA |
| 1.3.2 Field Projects / Internships under taken during the year |
| Project/Programme Title | No. of students enrolled for Field Projects / Internships |
| **Bachelor of Education** | **100 going on School Internship of different School near by Madhubani District** |
| **1.4 Feedback System** |
| 1.4.1 Whether structured feedback received from all the stakeholders. |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents |
| Yes | Yes | Yes | No | Yes |
| 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words) |
| **Feedbacks are analysed by various committee and their recommendations are put in the meetings of IQAC and proper care is taken to implement the agreed valued recommendations.** |
| **Criterion II -Teaching-Learning and Evaluation** |
| **2.1 Student Enrolment and Profile** |
| **2.1. 1 Demand Ratio during the year** |
| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled |
| Intermediate Arts | 640 | 1311 | 640 |
| Intermediate Science | 640 | 1466 | 640 |
| Intermediate Commerce | 640 | 1542 | 640 |
| B.Sc. Physics Honours | 256 | 266 | 198 |
| B.Sc. Chemistry Honours | 256 | 279 | 205 |
| B.Sc. Mathematics Honours | 256 | 348 | 256 |
| B.Sc. Botany Honours | 256 | 110 | 102 |
| B.Sc. Zoology Honours | 256 | 190 | 185 |
| B.Com. A/C Honours | 384 | 550 | 384 |
| B.Com. Marketing Honours | 256 | 320 | 256 |
| B.A. Psychology Honours | 256 | 328 | 256 |
| B.A. Political Science Honours | 256 | 314 | 256 |
| B.A. History Honours | 256 | 333 | 256 |
| B.A. Economics Honours | 256 | 168 | 158 |
| B.A. Geography Honours | 256 | 314 | 256 |
| B.A. Philosophy Honours | 256 | 25 | 23 |
| B.A. Home Science Honours | 256 | 252 | 240 |
| B.A. Sociology Honours | 256 | 230 | 225 |
| B.A. Music Honours | 256 | 189 | 186 |
| B.A. Hindi Honours | 256 | 298 | 256 |
| B.A. English Honours | 256 | 202 | 185 |
| B.A. Maithili Honours | 256 | 240 | 232 |
| B.A. Sanskrit Honours | 256 | 18 | 16 |
| B.A. Urdu Honours | 256 | 22 | 21 |
| Bachelor of Education (B.Ed.) | 100 | Conducted University | 100 |
| M.Sc. Physics | 120 | 122 | 116 |
| M.Sc. Chemistry | 120 | 140 | 118 |
| M.Sc. Botany | 120 | 77 | 64 |
| M.Sc. Zoology | 120 | 152 | 120 |
| M.Sc. Mathematics | 120 | 220 | 120 |
| M.A. Psychology | 120 | 180 | 120 |
| M.A. Political Science | 120 | 149 | 120 |
| M.A. History | 120 | 214 | 120 |
| M.A. Geography | 120 | 218 | 120 |
| M.A. Economics | 120 | 101 | 99 |
| M.A. Hindi | 120 | 180 | 120 |
| M.A. English | 120 | 164 | 120 |
| M.A. Maithili | 120 | 126 | 120 |
| M.Com. | 240 | 265 | 240 |
| **2.2 Catering to Student Diversity** |
| 2.2.1. Student - Full time teacher ratio (current year data) |
| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses  | Number of full time teachers available in the institution teaching only PG courses  | Number of teachers teaching both UG and PG courses |
| 2015-16 | 6172 | 1717 | 33 | 33 | 33 |
| **2.3 Teaching - Learning Process** |
| 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data) |
| Number of teachers on roll | Number of teachers using ICT *(LMS, e-Resources)* | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
| 06 | 06 | Yes | 02 | 01 | Yes |
| 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words) |
| Every department has developed its own way of mentoring mechanism. But mostly done one to one. Special care is also taken for students coming from rural area. |
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
| 7889 | 33 Permanent + 04 Guest Faculty | 213:01 |

|  |
| --- |
| **2.4 Teacher Profile and Quality** |
| **2.4.1 Number of full time teachers appointed during the year** |
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 105 | 33 | 72 | 0 | 26 |
|  |
| **2.4.2 Honours and recognitions received by teachers***(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )* |
| *Year of award* | *Name of full time teachers receiving awards from state level, national level, international level* | *Designation*  | *Name of the award, fellowship, received from Government or recognized bodies* |
| 2015-16 | No | No | No |
| **2.5 Evaluation Process and Reforms** |
| 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year |
| Programme Name  | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
| 14 | P.G. | 2nd 2015-16 | July 2016 | Oct. 2016 |
| 2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) |
| Internal evaluation of students are being regularly done by the faculty members by putting questions in class room, assignments, presentations in departmental seminars and written tests administered during classes. |
| **2.5.3 A**cademic calendar prepared and adhered for conduct of Examination and other related matters (250 words) |
| Mandatory to follow academic calendar and conduction of examination as prepared and informed by the affiliating University. |
| **2.6 Student Performance and Learning Outcomes**  |
| 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link) |
| Yes updated all programmes related noticed displayed on the college website – www.rkclnmu.ac.in |
| 2.6.2 Pass percentage of students |
| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/year examination | Pass Percentage |
| Intermediate Arts/Science/ Commerce | Intermediate | 2652 | 2545 | 96% |
| Graduation | B.Sc. B.Com., B.A. Honours | 5556 | 5522 | 94% |
| P.G. | M.A., M.Sc., M.Com. | 1676 | 1558 | 93% |
| **2.7 Student Satisfaction Survey** |
| 2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link) – SSS not done |
| **Criterion III – Research, Innovations and Extension** |
|  |
| **3.1 Resource Mobilization for Research** |
| 3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations |
| Nature of the Project | Duration | Name of thefunding Agency | Total grantsanctioned | Amount received during the Academic year |
| Major projects | 3 Years | UGC | 674000/- | 272800/- |
| Minor Projects | 0 | 0 | 0 | 0 |
| Interdisciplinary Projects | 0 | 0 | 0 | 0 |
| Industry sponsored Projects | 0 | 0 | 0 | 0 |
| Projects sponsored by the University/ College | 0 | 0 | 0 | 0 |
| Students Research Projects*(other than compulsory by the College)* | 0 | 0 | 0 | 0 |
| International Projects | 0 | 0 | 0 | 0 |
| Any other(Specify) | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
|  |
| **3.2 Innovation Ecosystem** |
| 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year  |
| Title of Workshop/Seminar | Name of the Dept. | Date(s) |
| NA | NA | NA |
|  |
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year |
| Title of the innovation | Name of the Awardees | Awarding Agency | Date of Award | Category |
|  |  |  |  |  |
|  |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year |
| Incubation Centre | Name | Sponsored by  |
| Department of Science  | Incubation Centre | UGC  |
|  |
| Name of the Start-up | Nature of Start-up | Date of commencement |
| Yet to Join | NA | NA |
|  |
| **3.3 Research Publications and Awards** |
| 3.3.1 Incentive to the teachers who receive recognition/awards |
| State | National | International |
| Bihar | 01 | 0 |
| 3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)* |
| Name of the Department | No. of Ph. Ds Awarded |
| Chemistry | 02 |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year |
|  | Department | No. of Publication | Average Impact Factor, if any |
| National  | NO | NO | NO |
| International | NO | NO | NO |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year |
| Department | No. of publication |
| Chemistry/Physics/Maithili  | 03 |
| 3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index - Annexure – I (Enclosed) |
| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication  |  Number of citations excluding self citations  |
|  |  |  |  |  |  |  |
| 3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) |
| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self citations  | Institutional affiliation as mentioned in the publication  |
|  |  |  |  |  |  |  |
| 3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :  |
| No. of Faculty | International level | National level | State level | Local level |
| Attended Seminars/ Workshops | 02 | 08 | 01 | 11 |
| Presented papers | 0 | 04 | 0 | 0 |
| Resource Persons | 0 | 0 | 0 | 0 |
|  |
| **3.4 Extension Activities** |
| 3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year |
| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers **co-ordinated** such activities | Number of students participated in such activities |
| Adopted a Mushahari Tola for Literacy  | 02 (by the NCC/NSS Unit) | 11 | 160 |
|  |
| 3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year |
| Name of the Activity | Award/recognition | Awarding bodies | No. of Students benefited  |
| No | No | No | No |
|  |
| 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year |
| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers **coordinated** such activities | Number of students participated in such activities |
| Swachh Bharat, Aids Awareness, Gender Issue | NSS/NCC/Local Socialists | AIDS Jagrukta/ Clean India Green India and Gender | 30 | 2230 |
|  |
| **3.5 Collaborations** |
| 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year |
| Nature of Activity | Participant | Source of financial support | Duration |
| NO | NO | NO | NO |
| 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year |
| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration**(From-To)** | participant |
| Training | Health Care | Sadar Hospital Madhubani and Heart Hospital, Mangrouni, Madhubani | Every July session students | All the enrolled students of health care |
|  |
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year |
| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs  |
| NA | NA | NA | NA |
| **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES** |
| **4.1 Physical Facilities** |
| 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year |
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 50,000,00 | 11,92,500/- |
|  |
| 4.1.2 Details of augmentation in infrastructure facilities during the year |
| Facilities | Existing | Newly added |
| Campus area | 157884.75m2 | NA |
| Class rooms | 28 | 01 |
| Laboratories | 22 | 01 |
| Seminar Halls | 01 | 0 |
| Classrooms with LCD facilities | 01 | 0 |
| Classrooms with Wi-Fi/ LAN | 01 | 0 |
| Seminar halls with ICT facilities | 01 | 0 |
| Video Centre | 01 | 0 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 11 | 15 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 61,60,705/- | 9,96,296/- |
| Others |       |       |
|  |
| **4.2 Library as a Learning Resource** |
| 4.2.1 Library is automated {Integrated Library Management System -ILMS} |
| Name of the ILMS software  | Nature of automation (fully or partially) | Version  | Year of automation   |
| Lib Best Library System | Partially | OPAC 2013 | 2015-16 |
| 4.2.1 Library Services: |
|  | Existing | Newly added | Total |
|  | No. | Value | No. | Value | No. |  Value  |
| Text Books | 65550 | 2650000 | 0 | 0 | 65550 | 2650000 |
| Reference Books | 2360 | 1304000 | 0 | 0 | 2360 | 1304000 |
| e-Books | 17 | 7000 | 0 | 0 | 17 | 7000 |
| Journals | 470 | 23250 | 0 | 0 | 470 | 23250 |
| e-Journals | 17 | 3300 | 0 | 0 | 17 | 3300 |
| Digital Database | 0 | 0 | 0 | 0 | 0 | 0 |
| CD & Video | 23 | 9300 | 0 | 0 | 23 | 9300 |
| Library automation | 02 | 450000 | 0 | 0 | 02 | 450000 |
| Weeding (Hard & Soft) | 0 | 0 | 0 | 0 | 0 | 0 |
| Others (specify) |       |       |       |       |       |        |
|  |
| **4.3 IT Infrastructure** |
| 4.3.1 Technology Up gradation (overall) |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
| Existing | 48 | 01 | Wi-Fi | ICT | 02 | 06 | 14 | 98 |       |
| Added | 12 | 01 | Wi-Fi | ICT | 0 | 2 | 01 | 97-98 |       |
| Total | 60 | 02 | 02 | 02 | 02 | 08 | 15 | 02 |       |
|  |
| 4.3.2 Bandwidth available of internet connection in the Institution (Leased line) |
| 97-98 MBPS /GBPS |
| 4.3.3 Facility for e-content |
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| ICT Resource Centre | www.lnmu.ac.in |
|  |
| 4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc |
| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
| No | No | No | No |

|  |
| --- |
| **4.4 Maintenance of Campus Infrastructure** |
| 4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |
| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| 7,50,00000/- | 6,76,53,889/- | 13,00,000/- | 11,92,500/- |
| 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)  |
| **CRITERION V - STUDENT SUPPORT AND PROGRESSION** |
| **5.1 Student Support** |
| 5.1.1 Scholarships and Financial Support |
|  | Name /Title of the scheme | Number of students | Amount in Rupees |
| Financial support from institution | Scholarship Govt. Of Bihar | 49 | 2,31,330/- |
| Financial support from other sources |
| a) National | No | No | No |
| b) International | No | No | No |
|  |
| 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., |
| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
| Remedial coaching for weaker section students | 2015-16 | 250 | UGC |
|  |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year |
| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
| 2015-16 | Preparation for Competition | 40 | 34 | 08 | 06 |
|  |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year  |
| Total grievances received | No. of grievances redressed | Average number of days for grievance redressal  |
| No | No | No |
|  |
| **5.2 Student Progression** |
| 5.2.1 Details of campus placement during the year |
| **On campus** | **Off Campus** |
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| 02 | 105 | 08 | Mithilanchal Wahan, Madhubani & Hero Agency, Madhubani | 211 | 09 |
|  |
| 5.2.2 Student progression to higher education in percentage during the year - **Not Prepared** |
| Year  | Number of students enrolling into higher education | Programme graduated from  | Department graduated from  | Name of institution joined | Name of Programme admitted to |
|  |  |  |  |  |  |
| 5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) |
| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
| NET | Information not given by students | NA |
| SET | Information not given by students | NA |
| SLET | Information not given by students | NA |
| GATE | Information not given by students | NA |
| GMAT | Information not given by students | NA |
| CAT | Information not given by students | NA |
| GRE | Information not given by students | NA |
| TOFEL | Information not given by students | NA |
| Civil Services | Information not given by students | NA |
| State Government Services | Information not given by students | NA |
| Any Other  | Information not given by students | NA |
|  |
| 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year  |
| Activity | Level | Participants |
| Athletic meet (M+F) 2015-16 | L.N.M.U. Inter College | All the affiliating/ Constituent colleges of L.N.M.U., Darbhanga |
| **5.3 Student Participation and Activities** |
| 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) - Annexure –II (Enclosed |
| Year | Name of the award/ medal | National/ International | Sports  | Cultural | Student ID number | Name of the student |
|  |  |  |  |  |  |  |
| 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words) |
| Every department has academic committee having students on board. In the meetings students are free to put their suggestions for academic improvement. Better suggestions are implemented by the department. In administrative committees of the institution headed by Principal students are invited members. They put their problems connected with students which are readily addressed by the Principal. |
| **5.3 Alumni Engagement** |
| 5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): |
| Not registered Alumni Association but local available alumni are invited time to time for their suggestions and guidance |
| 5.3.2 No. of ~~registered~~ enrolled Alumni:  |
| **NA** |
| 5.3.3 Alumni contribution during the year (in Rupees) **:**  |
| **NA** |
| 5.3.4 Meetings/activities organized by Alumni Association **:**  |
| **NA** |
| **CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT** |
| **6.1 Institutional Vision and Leadership** |
| 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) |
| 1. Once overall routine for classes is made departments are free to assign teachers to engage different classes as per their expertise.2. As participative management different committees of teachers are formed and decisions taken there are implemented. |
| 6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:  |
| Partial |
| **6.2 Strategy Development and Deployment** |
| 6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**  |
| * Curriculum Development – Though we have to strictly adhere to the curriculum provided by the University, faculty members usually add in their lectures topics which are left out by the university but essentials for better understanding and concepts.
 |
| * Teaching and Learning – Teaching and learning in the college is done in a very cordial atmosphere where students are free to ask any questions in the classroom. Most of the classrooms are equipped with LCD projector on which teachers present their prepared teaching materials.
* Teachers also suggests various educational sites as supplement to be viewed in smart classroom online in leisure classes.
 |
| * Examination and Evaluation – Verbal and written examinations of students are being regularly done by faculty members and proper feedback is given to students to improve performance in the areas where they lack.
 |
| * Research and Development – Departmental seminars of PG students are regularly held to encourage students to know the thrust areas of research.PG students are given title of projects and teachers guide them to complete the project.
 |
| * Library, ICT and Physical Infrastructure / Instrumentation – All the facilities are available to students and they are encouraged to use the facilities for maximum benefit.
 |
| * Human Resource Management – As per interest and knowledge of the subject, teachers voluntarily contribute to enrich students by engaging off time classes of General Studies, Personality Development, Soft Skill, NET etc.
 |
| * Industry Interaction / Collaboration - College remains in touch with local industry, Hospitals and big traders for job skill training and placements.
 |
| * Admission of Students Online admission on merit basis adhering to as per rules and regulation of reservation policy of the government.
 |
| 6.2.2 : Implementation of e-governance in areas of operations:  |
| * Planning and Development - MIS system is implemented
 |
| * Administration – In process
 |
| * Finance and Accounts - MIS system is implemented
 |
| * Student Admission and Support – Fully online process
 |
| * Examination – Online filling of examination form and results are published online
 |
| **6.3 Faculty Empowerment Strategies**  |
| 6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year - No special funds for that.  |
| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|  |  |                 |                 |       |
| 6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year |
| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
| 2015 | e-learning | Computer Training | 14 Sept. to 20 Sept. | 15 | 22 |
| 6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year |
| Title of the professional development programme  | Number of teachers who attended | Date and Duration (from – to) |
| Orientation Programme, Refresher Course | 06 | 2015 |
|  |
| 6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):  |
| Teaching | Non-teaching |
| Permanent - 0 | Fulltime - 0 | Permanent - 0 | Fulltime-0 |
|  |
| 6.3.5 Welfare schemes for |
| Teaching | University |
| Non teaching | University |
| Students | University |
| **6.4 Financial Management and Resource Mobilization** |
| 6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each**) – Yes (Every Year)** |
| 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)  |
| Name of the non government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
| **No** | No | No |
| 6.4.2 Total corpus fund generated No |
| **6.5 Internal Quality Assurance System** |
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done?  |
| Audit Type | External | Internal |
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | University body | Yes | College |
| Administrative | Yes | University body | Yes | College |
| Time to time University Authority has been done the Audit. |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three) |
| 1. Parents are called time to time for any indiscipline activities by their wards
2. Teachers are members of every administrative committee.
3. Teachers are members of various academic committees of University & College.
 |
| 6.5.3 Development programmes for support staff (at least three) |
| 1. Computer Skill Training
2. Soft Skill Training
3. Personality Development Programme
 |
| 6.5.4 Post Accreditation initiative(s) (mention at least three) |
| **6.5.5**a. Submission of Data for AISHE portal : (Yes /No) Yesb. Participation in NIRF : (Yes /No) Yesc. ISO Certification : (Yes /No) Nod. NBA or any other quality audit : (Yes /No) No |
| 6.5.6 Number of Quality Initiatives undertaken during the year  |
| Year | Name of quality initiative by IQAC | Date of conducting activity | Duration (from-----to------) | Number of participants |
| 2015 | Encouraging Teachers For Research Work | Aug. 20, 2015 | One Day | 27 |
| 2016 | Workshop on Application For Financial Support for Major and Minor Research Project | Feb. 12, 2016 | One Day | 16 |

|  |
| --- |
| **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES** |
| **7.1 - Institutional Values and Social Responsibilities**  |
| 7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year) |
| Title of the programme | Period **(from-to)** | Participants |
|                      |                      | Female | Male |
| One Act Play | 15th August 2015 | 06 | 04 |
|  |
| 7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:Percentage of power requirement of the College met by the renewable energy sources **02 to 03%**  |
|  |
| 7.1.3 Differently abled (Divyangjan) friendliness  |
| Items Facilities | Yes/No | No. of Beneficiaries  |
| Physical facilities | Yes | 25 |
| Provision for lift  | No | No |
| Ramp/ Rails  | 10 | 25 |
| Braille Software/facilities  | Yes | 10 |
| Rest Rooms | Yes | 25 |
| Scribes for examination | Yes | 25 |
| Special skill development for differently abled students | Yes | 15 |
| Any other similar facility | Yes – Scholarship | 23 |
|  |
| 7.1.4 Inclusion and Situatedness  |
| Enlist most important initiatives taken to address locational advantages and disadvantages during the year  |
| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
| 2015 | 04 | 04 | Aug. 2015 to Feb. 2016 | Sanitation | Health & Hygiene | 30/08 |
|  |
| 7.1.5 Human Values and Professional Ethics  |
| Code of conduct (handbooks) for various stakeholders - No handbook published |
| Title | Date of Publication | Follow up (maximum 100 words each) |
|  |  |  |
|  |
| 7.1.6 Activities conducted for promotion of universal Values and Ethics |
| Activity | Duration (from-------to-------) | Number of participants |
| Seminar | 22nd Aug. 2015 | 250 |
| 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) |
| 1. **Plantation 2. Water Conservation 3. Solar Energy 4. No Use of Plastic 5. Wormy-Culture**
 |
|  |
| **7.2 Best Practices** |
| Describe at least two institutional best practices Upload details of two best practices successfully implemented by theinstitution as per NAAC format in your institution website, provide the link |
| Water harvesting and keeping the campus tobacco and plastic free. |
| **7.3 Institutional Distinctiveness** |
| Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrustProvide the weblink of the institution in not more than 500 words |
| As a vision of the institution to produce future leader for the society, the NSS unit of the college by its activities has not only made its presence felt in the local area but as brought laurels at University and National level. |

8. **Future Plans of action for next academic year (500 words)**

1. To complete all the works undertaken and are at various stages of completion
2. To procure books for library taking demand from heads of different departments
3. To procure sports articles and gymnasium station
4. To purchase lab equipments for different laboratories
5. Approaches road of examination department

 *Dr. S.A. Afsah Dr. S.K.Yadav*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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